

BARROW UPON SOAR COMMUNITY ASSOCIATION

Minutes of Trustees' Meeting to be held on **Wed 21st November 2018 in the Library 7.00**

1. Welcomes and apologies

Apologies: Brian T, Val G, Ceri F, Mike C, Anne P, (Diane T?)

Present: David Rodgers, Judith Rodgers, Alan Willcocks, Chris Bates, Ann Higgins, Diane Byrnes, Ginnie Willcocks, Nick Thomas, Frances Thompson, Sue Rodgers, Ted Rodgers, Nicola Noble, Betty Turner, Craig Johnstone, Lin Webb

2. **Minutes of the Trustees' meeting on Sept 19th 2018** approved as a true record: proposed by Frances T, 2nded by Nick T, all in favour

3. Matters arising

- i) New data protection policy is now on the BUSCA website in the sub-groups/Trustees Council/<http://www.busca.org.uk/community-groups/trustee-s-council/accounts-reports-and-minutes.html> but difficult to find without this info.
- ii) The letter written to the Parish Council thanking for their support of the library was particularly well received. A Good Move!

4. Treasurer's report

The accounts from Jan 1st to 6th Nov were circulated.

David explained various items.

Sue Rodgers proposed a vote of thanks to David. All in favour.

David asked for Trustee permission for Keith Butler to have access to view the Unity Trust account – he needs access to see when library hirers have paid. Similarly Judith needs to see when Barrow Voice advertisers have paid. Sue proposed that David arrange these two facilities; seconded by Craig. All in favour.

5. **Report on changes to hiring arrangements at Humphrey Perkins School** (Judith and Frances)

Humphrey Perkins School is in Special Measures and as a result, has to become part of a bigger Educational Charity – in this case The Lionheart Trust based on Beeching College in Oadby. Busca was requested to send representatives to meet the two new principals. One is Principal of HPS; the other is Principal of several schools in the Lionheart Trust and she is also a Deputy Director.

Judith, Frances and Ceri met these two and the Trust Business Manager, Judith Malcolm

Judith got in first to make sure that the historic role of BUSCA is known and understood and that they are aware of how much equipment BUSCA has provided that the school uses routinely.

We got the very familiar statement of commitment to community use of school and an intention to improve facilities to make them more attractive to hirers. They aim to build up evening use of the school.

We are invited to make comments on the new Handbook for Hirers.

Various Health and Safety issues were raised, mostly affecting the bar and what the Panto teckies do and use.

We were also informed that BUSCA will lose its 40% discount which will be replaced by a 10% discount. The hire rates have not been raised so this means we will pay £36 an hour for the hall instead of £24. We have been very lucky to enjoy this period of £24 which has resulted in the school losing a significant amount of money – which cannot go on (understandably). Fortunately it looms as though we won't be expected to pay the going rate for the lounge and kitchen on top. These "facts" have to be approved by the governors at a meeting on Jan 28th so we don't actually know what the final arrangements will be.

Two additional meetings have been called as a result of the 1st meeting:

- i) With the Bar Committee (David, Mike and Ted). This meeting has happened with Judith Malcolm and has resulted in various agreed changes which, largely, are acceptable
- ii) The meeting with the teckies hasn't happened yet and that is going to be much harder to fix. They are going to be provided with a big corridor cupboard for the safe storage of bulky sound and lighting equipment, thus freeing up space in the bar store.

We will keep Trustees up to date with future developments.

6. Report on New Community Building

Judith has received an official letter from the Parish Council:

"In view of legal advice received, the Parish Council has resolved that in accordance with the 1906 Open Spaces Act, a lease cannot be authorised for the area known as the picnic area on Fishpool Way for the purposes of building upon.

If any resident would like to view the legal advice in full, it is available **by appointment only**, at the Parish Council Office, 12 High Street, Barrow upon Soar.'

If you would like any further information or any members of BUSCA would like to view the legal advice please just let me know."

This statement was very fully discussed with all its implications.

Ted proposed that we contact the Parish Council and ask for an immediate meeting to discuss the way forward. Seconded by Sue R. 10 for, 3 abstentions and 1 against.

It was proposed by David that we convene an emergency meeting as soon as the planning decision is known (either way) to discuss the result. 2nded by ALAN. ALL IN FAVOUR

7. Library business (*Alan, Frances*)

Alan: The library is provided with regular performance data from the LCC. The data shows that Barrow is performing well comparatively ie it is at the top end of the lists.

We are doing regular outreach work at Bishop Beveridge Club. Recently we were visited by Rotherham District Council

We submitted an annual report (for 2 years) in the summer. This was satisfactory.

The library has attracted a large sum of \$106 money from developers for development projects. It is time-limited to 3 years. If it isn't spent within 3 years the money is returned to the developers.

Frances: the aim is to extend the library along its frontage and to the Barrow Express side to make it more attractive to hirers. Hiring is the way forward to making the library self sustaining. Views are being sought from the library volunteers and we are also looking for someone to do the fund-raising.

8. Reports from sub committees

Barrow Voice: Seasonal issue due out very soon. We have caught a lot of new advertisers but still not made up the ground lost in September.

Events: Xmas Dance is fully booked.

Forget me Not Alzheimer's WhoDunnit in January is a MUST!

Valentine Dance on Feb 16th

Christmas Street Market (Nicola): at least 25 stalls. Arrangements are well in hand.

BUSCA stall will be for recruiting and renewal. Sue R, Sue Preston and Diane will do stints.

Judith will set it up as usual. Nick will email out members notifying them that they have the opportunity to renew although he would prefer they set up standing orders.

Heritage: (Ginnie): The group are working on the history of the primary school and on the history of the River Soar, which culminated in an exhibition at the Open Gardens event in the autumn and in the library.

Panto & Youth Theatre

The Panto Group ran a very successful Murder Mystery in October which was a sell out. It made over £800 for BUSCA General Account.

The Youth Theatre gave 4 performances of Hairspray, all to sell-out audiences. It is a challenging work to attempt and they achieved an excellent production Well done!

The Panto Group will start rehearsals next week on Peter Pan to be performed in early March.

The Panto Group will combine with the WI in April to put on a play – Raising Agents, hopefully to be attended by other WIs

Twinning: (Ted) There will be a visit by Twinners from Marans at the end of May with all sorts of events planned. In the meant time there is a quiz, a skittles and a concert/dance night.

9. Progress on sustainability moves

Judith has been approached by someone to take over the treasuring of Panto and Youth Theatre. It would work along similar lines to Twinning – still part of BUSCA but with a separate bank account. This will be discussed by the Panto Steering Group (who doesn't know about this yet) Something similar could happen with Library in the future.

10. AOB including

- i) Christmas Tree Festival for BUSCA will be done by Val.
- ii) BUSCA stall at Christmas Street Market:
 - 2.30 – 3.00 Sue Preston
 - 3.00 -4.00 Sue Rodgers
 - 4.00 – 5.00 Diane Byrnes
 - 5.00 – end Judith
- iii) Judith proposed that Diane Byrnes be appointed as a trustee. 2nded by Betty. All in favour

11. Date of next scheduled Trustees' meeting: Thurs Feb 28th