

Barrow upon Soar Community Association

BUSCA Trustees meeting on Wednesday 28th March 2018 at 2pm

1. Apologies: Wendy Val Brian Ann P

Present: Frances Judith David Sue Ted Craig Mike Lin Chris Ginnie Alan Ceri Nicola Betty Anthea Ann H

2. Minutes of Trustees meeting on 27th Feb 2018 accepted, proposed David, 2nd Frances, all in favour.

3. Matters arising

* Meeting with HPS sorted for May 15th re shared lighting/sound. It is hoped a couple of our tech team can be at the meeting.

* Sue reported that the Application for the New Community Building has now gone to planning and letters of support for the project can be sent. Planning ref P/18/0608/2

4. Treasurers report. David read through the figures and thought that Barrow Voice should break even. Dick Whittington made approx £1500 and the Valentine dance was profitable. The 1000 year show made a profit too, even though it had low attendance.

Alan explained that the library was receiving a good income from hire fees. The Co-op grant of £417 had been received and the Parish Council has agreed their contribution.

David said that there is £16000 in the New Comm. Building designated fund. The survey planning fee will need to be paid.

5. Draft Annual report 2017 and Forward Plan. Judith has amended the page 5 section to reflect a balance. Frances proposed approval Betty 2nd, all in favour.

6. Discussion of Special Projects and Budget 2018. There was a full discussion about the New Comm building. Ted felt that the project required more weight and commitment from Busca and needed to be a higher priority. Alan felt that it would make sense to wait for the planning to be successful before making any changes. However it was agreed to place the NCB at the top of the Special Projects list.

Mike proposed approval of the Special Projects list and Budget 2018 Chris 2nd, all in favour.

7. Long term future of BUSCA

i) Roles analysis. Secretary role to be written by Judith. Membership – Diane? Nicola suggested that these two roles could be merged. Minutes secretary – Ceri happy to continue. Website contents – Nicola to liaise with Keith re website and liaise with Sue to gather information on NCB for website. Heritage Group – Anthea and Ginnie to organise items for Nicola for Busca Facebook page. Ceri to add Nicola to Panto and Youth Theatre Facebook pages. These will remain closed groups but with access Nicola can collect info for Busca page and website. Leaflet distribution is considered to be another role to fill.

ii) Barrow Voice. It was considered that a permanent spot in BV was not a good idea. BV always includes features re Busca and space for info will always be made available.

iii) Named trustees. There was some confusion as to what was meant by this. It was considered that two way exchanges would be desirable.

iv) Library promotion project. Frances to look at putting on a display of trustees 'mug' shots and short CV. Alan suggested 'mug' shots should also be displayed on the website.

v) Raising the profile. It was felt we'd covered this but Busca will have its usual stall at the Summer Market July 8th 10am – 4pm

8. AOB New Data protection laws. Judith had gleaned that general advice is to forget it. However we do need policies. Payroll info is currently non encrypted but from May 25th will need to be encrypted. Sue proposed that David does what needs to be done as it crops up, Judith 2nd. All in favour

New laws about disqualifications of Trusteeship. There is a new form to fill in and trustees will need to sign their own.

Date of next meeting Wednesday May 9th at 7pm at the Library